

# BOARD OF HEALTH

TOWN HALL – 1 MAIN STREET – AYER, MASSACHUSETTS 01432 – (978) 772-8213

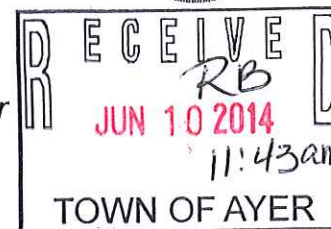


Meeting Minutes  
May 19, 2014

Members Present: Heather Hasz, *Chair*, Mary Spinner, *Clerk*; Pamela Papineau, *Member*

Others Present: Debra A. Butcher, *Administrative Assistant*

Meeting Called to Order: H. Hasz called the meeting to order at 5:30 pm.



Reorganization of the Board of Health – M. Spinner requested to postpone the reorganization until after the presentation from Lois Luniewicz and Ken Gikas. *All agreed.*

5:30 pm - Lois Luniewicz, Worcester Medical Reserve Corp – H. Hasz welcomed Ms. Luniewicz to Ayer and asked her to provide a summary of the program. Ms. Luniewicz thanked the Board for allowing her to introduce herself and to reinforce communities that the MRC is “alive and well”. She explained that the program became federally recognized through human resources after the events of 9/11. She stated that the MRC is a volunteer organization that assists communities in disaster response and public health preparedness. She informed the Board that the MRC pre-qualifies volunteers, however, she was meeting with towns within the Northeast Division to look for better ways to organize and utilize volunteers who want to prepare for and respond to emergencies. She said that the Northeast Division consisted of 13 towns, all of them belonging to the Nashoba Associated Boards of Health except Northborough.

Ms. Luniewicz said her goal was also to speak with the Council on Aging Director, Fire Chief, EMS Director and Board of Selectmen about the program and asked for the Board’s support in contacting them. H. Hasz stated that she had no issues with her contacting other departments in town. She questioned how many registered volunteers were in place. Ms. Luniewicz stated that they currently have five individuals fully registered, however, there were an additional 39 volunteers active in the Northeast Division who have successfully completed a CORI check with 116 still pending.

Discussion followed concerning ways to promote the program and increase awareness. H. Hasz supported the idea of meeting with the Selectmen to gather exposure because their meetings are televised and covered by local newspapers. H. Hasz expressed concern about the minimum number of volunteers available. She recommended utilizing social media, as well as town events throughout the year, to reach out to the public. H. Hasz recommended that the Board continue to have more dialogue with the MRC.

Ken Gikas – Emergency Dispensing Site Quick Start – H. Hasz reported that she has updated the reference document created by Mr. Gikas with key personnel and phones numbers, however, there were additional edits needed. Mr. Gikas will update the document and send it back to the Board.

Reorganization of the Board of Health: M. Spinner motioned to nominate Pamela Papineau as Chairman, H. Hasz 2<sup>nd</sup>. *VOTE: 3-0 in favor.* P. Papineau accepted the nomination as voted. H. Hasz motioned to have M. Spinner remain as Clerk, P. Papineau 2<sup>nd</sup>. *VOTE: 3-0 in favor.*

Acceptance of Minutes: M. Spinner motioned to accept the minutes of April 14, 2014 as amended, H. Hasz 2<sup>nd</sup>. *VOTE: 3-0 in favor.* M. Spinner motioned to accept the minutes of May 5, 2014 as written, H. Hasz 2<sup>nd</sup>. *VOTE: 3-0 in favor.*

5 Fourth Street – Preliminary Review for an Aquifer Protection District Permit: The Board reviewed the application in preparation of the upcoming public hearing scheduled for June 9, 2014. Ms. Butcher reported that in accordance with the regulations, the application was forwarded to the Planning Board, Conservation Commission and the DPW for their written comments and/or concerns. She stated that the Conservation Commission and the Planning Board responded and had no issues with the application. P. Papineau stated that she spoke with the Building Inspector and he reported that the house was being completely gutted and any asbestos will be taken out before construction began. The Board requested that Ms. Butcher contact the Planning Board Administrator to confirm whether a public hearing with the applicant was required through the

Planning Board. The Board would like to possibly conduct a joint public hearing which would save the applicant costs and time.

M. Spinner stated that this property was near the pond and within the health district. She requested that the applicant provide good containment for discarded construction materials. P. Papineau stated that the applicant addressed concerns about the impervious area on the lot and will install two new drywells to recharge the storm water runoff. The Board agreed to conduct a full review of the application and apply conditions at the public hearing after listening to the presentation from the engineer.

FY2015 Transfer Station Policy & Procedures – Amendment: The Board reviewed the edits submitted by the DPW Superintendent and agreed that it provided clarity. H. Hasz recommended that the Board amend the policy previously approved on February 24, 2014. Discussion followed concerning the transfer station operation and hours. H. Hasz stated that the Board should start to work on a plan for next year for any consideration of a price increase. P. Papineau agreed and stated that the Board should look at bulk item fees in order to obtain some real costs associated with them. She stated that she spoke with Mark Wetzel about the bag thickness and if the town went to a thicker bag, it would cost the town approximately \$.04 per bag. M. Spinner stated that the fees have already been set and changes could not be made until next year.

H. Hasz motioned to accept the edits as provided by Mark Wetzel, P. Papineau 2<sup>nd</sup>. *VOTE: 3-0 in favor.* Ms. Butcher will include a revision date on the policy. The Board signed the revised document.

Mail Review: The Board reviewed the mail packet which additionally contained a letter received today (5-5-14) from Kopelman & Paige concerning progress made on the cleanup of Mr. Ernisse's properties at 128 Washington Street and 14 Williams Street.

Bills: The Board approved the invoice from Staples for \$117.97.

Fowl Permits – Approval/Signatures:

1. 29 High Street – M. Spinner motioned to approve a *modification* to add (2) chickens (15 chickens in total) to their permit, H. Hasz 2<sup>nd</sup>. *VOTE: 3-0 in favor.*
2. 72 Washington Street – M. Spinner motioned to approve a *new* application for (6) chickens, H. Hasz 2<sup>nd</sup>. *VOTE: 3-0 in favor.*
3. 22 Pine Ridge Road – M. Spinner motioned to approve a *new* application for (6) hens, H. Hasz 2<sup>nd</sup>. *VOTE: 3-0 in favor.*

UPDATE: 121 Oak Ridge Road - Ms. Butcher stated that the applicant requested a modification to their permit to add (2) goats, however, due to the wetlands, this application must be re-reviewed by the Conservation Commission. She stated that she instructed the applicant to file with them directly. The Board took no action on the application.

Nashoba Associated Boards of Health – Mail Review: No mail packet was submitted.

Miscellaneous:

1. 18 Jonathan Drive – The office received a complaint about roaming chickens at this property. H. Hasz reported that she drafted a letter to the homeowner seeking compliance with the Board's regulations to have the chickens confined.
2. Registry of Vital Records and Statistics- The Board received a letter from the Executive Office of Health & Human Services Department of Public Health notifying us that they will be replacing the current paper death certificates with an electronic death registration system and requested that the Board complete a form certifying that the Town Clerk in Ayer is their designated burial agent. Ms. Butcher will have the Town Clerk complete the form and email it back to them.
3. Restoration Advisory Board – P. Papineau stated that she attended the RAB meeting on May 15, 2014 and provided documentation from the meeting for our files. She stated that the work has been completed at the Railroad Round House/Red Cove area and the only remaining item to be done is for an environmental assessment. She stated that Mark Wetzel is exploring costs for the installation of warning signs for fishing areas. She stated that the next meeting is scheduled for September 18, 2014.

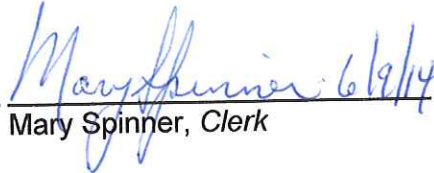
4. Food Service Establishments – P. Papineau requested that Ms. Butcher obtain an update from our Health Agent on the following food service establishments: Subway, Cumberland Farms and Taco Bell.

Aquifer Protection District Checklist: P. Papineau provided an updated handout for the Board's review and said she is still working on preparing a form to help streamline the application process. She said that more work is needed on the document. H. Hasz commended her on all the work she has done so far.

Adjourn: H. Hasz motioned to adjourn at 7:35 pm, M. Spinner 2<sup>nd</sup>. VOTE: 3-0 in favor.

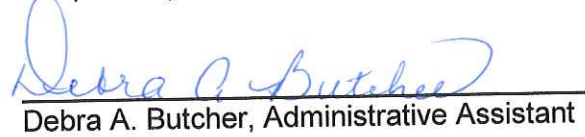
AYER BOARD OF HEALTH

  
Pamela Papineau, Chair

  
Mary Spinner, Clerk

  
Heather Hasz, Member

Respectfully Submitted,

  
Debra A. Butcher, Administrative Assistant